

Roy Edgington, Mayor
Raymond Lacy, Ward 1
Shellie Severa, Ward 2
Stan Lau, Ward 3
Albert Torres, Ward 4
Fran McKay, Ward 5

FERNLEY CITY COUNCIL MEETING AGENDA

Fernley City Hall
595 Silver Lace Blvd. • Fernley, NV 89408
Phone: (775) 784-9830 • Fax (775) 784-9839

FCC Meeting: June 17, 2020

Public Notice: Pursuant to Section 3 of the Declaration of Emergency Directive 006 the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended until further notice. Also suspended in Section 3 of Directive 006, are the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada. To view the entire Declaration of Emergency Directive 006 please visit gov.nv.gov

The Mayor reserves the right to hear agenda items out of order, combine two or more agenda items for consideration, or remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted.

Time Certain: Time certain designates a definite time for the start time of that item. The time certain item may NOT begin earlier than the designated time certain. It may begin later than the designated time, but not earlier.

5:00 p.m. OPEN MEETING – PLEDGE OF ALLEGIANCE

Mayor's statement: "To avoid meeting disruptions, please place cell phones in the silent mode or turn them off during the meeting. All meetings are recorded. When addressing the Council please state your name and speak clearly into the microphone. Thank you for your understanding."

1. INTRODUCTORY ITEMS

1.1. Roll Call

1.2. Public Forum

This is the first of two portions of the meeting devoted to the Public. The Public may comment on any matter that is not specifically included on the agenda as an action item. Items not specifically included on this agenda cannot be acted upon other than to place them on a future agenda. After completing and submitting a Public Comment card, the Mayor will call upon you to come forward to the podium. Please state your name and address for the record. In consideration of other citizens, we ask that you please limit your comments to three (3) minutes and that repetition be avoided. The Mayor may, at his discretion, hold the cards until the second Public Forum at the end of the meeting.

Online Public Comments can be submitted by phone prior to 4:00 pm the

day of the meeting. Public Comments can also be submitted prior to, and during the meeting at CITYCLERK@CITYOFFERNLEY.ORG. All comments received prior to adjournment will be considered and read into record unless City Council has already taken action on the item. All comments received are public record and will be included as part of the permanent record.

1.3. (For Possible Action) Approval of the Agenda

2. CONSENT AGENDA:

(PLEASE NOTE: All matters listed under the consent agenda are considered routine, and may be acted upon by the Council members in one motion, and without an extensive hearing. Any member of the Council may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

2.1. (Possible Action) Approval Of Voucher Report

Documents:

[VOUCHERS FOR FCC MEETING 06172020.PDF](#)

2.2. (For Possible Action) Approval of Minutes from May 20th and June 3rd

Category Consent

Documents:

[2020.05.20 FCC MINUTES.PDF](#)
[2020.06.03 FCC MINUTES.PDF](#)

2.3. (For Possible Action) Approval of Business Licenses

Category Consent

Documents:

[NEW JUNE_2020_1.PDF](#)

2.4. (Possible action) Approve the amendment A (addendum No. 1) for the Consultant Agreement to authorize additional professional services to be billed by Lumos & Associates for increasing the scope of services in an amount not to exceed \$9,480.

Category Consent

Documents:

[2020.06.17 EWWTP MONITORING WELLS ADDENDUM 1.PDF](#)
[EWWTP-FULLY EXECUTED.PDF](#)
[9885.000 FERNLEY WWTP MWS_ADDENDUM 1.PDF](#)
[FORM - AMENDMENT A TO CONTRACT \(AUGUST 7, 2019\).PDF](#)

- 2.5. (Possible action) Ratify the purchase of a replacement SCADA (supervisory control and data acquisition) system hardware/software at the Wastewater Facility from Verus Associates Inc. for a cost not to exceed \$12,914.**

Category

Consent

Documents:

[2020.06.17 WASTEWATER SCADA REPLACEMENT.PDF](#)
[PR-1584 - FERNLEY WW UPGRADE - WWTP - REV1.PDF](#)

- 2.6. (Possible action) Ratify the purchase of a replacement SCADA (supervisory control and data acquisition) system hardware/software at the Water Distribution Facility from Verus Associates Inc. for a cost not to exceed \$11,995.**

Category

Consent

Documents:

[2020.06.17 WATER DISTRIBUTION SCADA REPLACEMENT.PDF](#)
[PR-1584 - FERNLEY WW UPGRADE - WD - REV1.PDF](#)

- 2.7. (Possible action) Ratify the purchase of an emergency replacement SCADA (supervisory control and data acquisition) system including the hardware/software at the Water Treatment Facility from Verus Associates Inc. for a cost not to exceed \$111,297.**

Category

Consent

Documents:

[2020.06.17 WATERTREATMENT SCADA REPLACEMENT.PDF](#)
[PR-1605 - FERNLEY WTF WW UPGRADE PROPOSAL.PDF](#)
[20D001Q03A.PDF](#)

- 2.8. Possible Action to Approve a Contract with Capitol Partners, LLC for Legislative Services at a Cost of \$2500/Month When the Legislature is Not in Session and \$3500/Month When the Legislature is in Session.**

Category

Consent

Documents:

[2020.05.26 STAFF REPORT - CAPITOL PARTNERS CONTRACT RENEWAL.PDF](#)
[2020-2022 CAPITOL PARTNERS CONTRACT.PDF](#)
[2020-2022 CONTRACT - CAPITOL PARTNERS ATTACHMENT](#)

**A SCOPE OF WORK.PDF
2020-2022 CONTRACT - CAPITOL PARTNERS ATTACHMENT
B FEE SCHEDULE.PDF**

- 2.9. Possible action to Approve award of an annual 2020-2021 Material Supplier Contract to Western Nevada Supply in amount not to exceed the unit pricing listed in the attached inventory pricing list.**

Category Consent

Documents:

**STAFF REPORT 20202021 MATERIAL SUPPLIER CONTRACT
AWARD.PDF
2020-2021 MATERIAL SUPPLIER ANNUAL CONTRACT.PDF
2020 MATERIALS BID OPENING TABLE.PDF
INVENTORY PRICING LIST.PDF**

- 2.10. Possible action to Approve the award of 2020-2022 Water Treatment Plant Residuals Solids Removal Contract to Clean Harbors Environmental Service in amount not to exceed \$0.37 per gallon.**

Category Consent

Documents:

**STAFF REPORT 2020-2022 WTP RESIDUAL SOLIDS BI-
ENNIAL CONTRACT AWARD.PDF
BID ADVERTISEMENT.PDF
2020 BID OPENING TABLE.PDF
2018.14.05 WTP RESIDUAL SOLIDS BI-ENNIAL
CONTRACT.PDF**

- 2.11. Possible Action to Approve the Renewal of The City's Accounting and ERP Software Package with Caselle, Inc. for FY 2020-20201 at \$34,700.**

Category Consent

Documents:

**2020.05.26 STAFF REPORT - CASELLE CONTRACT
RENEWAL.PDF
CASELLE CONTRACT FY2020-21.PDF
FERNLEY NV 102880 INVOICE.PDF**

- 2.12. Possible Approval of a Contract for Water Rights Services to Resource Concepts Inc. in an amount not to exceed \$50,000 for FY 2020-2021**

Category Consent

Documents:

[2020.06.02 STAFF REPORT - RESOURCE CONCEPTS INC CONTRACT 2020-2021 WATER RIGHTS.PDF](#)
[RESOURCE CONCEPTS INC CONTRACT FY2020-2021.PDF](#)
[RESOURCE CONCEPTS INC CONTRACT FY2020-2021 SCOPE OF WORK AND FEE SCHEDULE.PDF](#)

- 2.13. Possible Approval of a Contract with Ted Gaebler for an amount not to exceed \$39,700.00 to develop the City's strategic plan.**

Category Consent

Documents:

[2020.06.03 STAFF REPORT - STRATEGIC PLAN CONTRACT.PDF](#)
[CITY OF FERNLEY STRATEGIC PLAN CONTRACTOR CONTRACT.PDF](#)
[FERNLEY STRATEGIC PLAN PROPOSAL-1-2-20.PDF](#)

- 2.14. Possible Action to Award a Contract for Copying and Printing Services to Konica Minolta for \$3253.50 per Month for 24 months Beginning July 2020 through June 2022**

Category Consent

Documents:

[2020.06.01 STAFF REPORT - COPIER MACHINE CONTRACT.PDF](#)
[CITY OF FERNLEY DLL MUNI-LEASE DOC6.2.2020.PDF](#)

- 2.15. (Possible Action) Approval of a contract for Legal Services related to Water Resources to Taggart & Taggart, Ltd. in the amount not to exceed \$160,000.**

Category Consent

Documents:

[TAGGART AND TAGGART 2020-2021 CONTRACT.PDF](#)
[2020-21 EXHIBIT A SCOPE OF WORK.PDF](#)
[2020-21 ATTACHMENT B FEE SCHEDULE.PDF](#)
[2020.05.26 STAFF REPORT - TAGGART AND TAGGART CONTRACT RENEWAL.PDF](#)

- 2.16. Possible Action to Approve the First Amendment to the Sierra West Development Water Rights Banking and Dedication Agreement executed on July 14, 2006. The effect of the amendment will be to renew the banking agreement for an additional 15 years.**

Category

Consent

Documents:

[2020.06.17 BANKING AGREEMENT EXTENTION RENEWAL SR.PDF](#)
[2020.06.17 SIERRA WEST DEV A A.PDF](#)
[2020.06.17 BANKING AGREEMENT FIRST AMENDMENT MCCREARY CASEY.PDF](#)

- 2.17. Possible Action to approve the service and license agreement with CivicPlus to provide annual support, maintenance, and hosting of the City's website in the amount of \$19,809.51 for FY2020-2021.**

Category

Consent

Documents:

[2020.06.08 STAFF REPORT - CIVICPLUS FY2020-21 RENEWAL.PDF](#)
[INVOICE_199989.PDF](#)
[2017-CIVICPLUS CONTRACT.PDF](#)

- 2.18. (Possible action) Approval of a contract with Design Workshop to provide professional services for the CDBG-funded Main Street Beautification Grant, in the amount not to exceed \$15,450.**

Category

Consent

Documents:

[2020.06.17 STAFF REPORT -DESIGN WORKSHOP MAIN ST BEAUTIFICATION CONTRACT.PDF](#)
[FERNLEY MAIN ST PH1-190911.PDF](#)
[DESIGN WORKS INC SHORT FORM CONTRACT 2020.PDF](#)

- 2.19. Possible Action to approve the revised job descriptions for Water Distribution Foreman, Water Distribution Lead Operator, Water Distribution Shift Operator and Water Distribution Utility Operator.**

Documents:

[2020.06.17 WD JOB DESCRIPTION UPDATES.PDF](#)
[2020 DRAFT WD FOREMAN.PDF](#)
[2020 DRAFT WD LEAD OPERATOR \(1\).PDF](#)
[2020 DRAFT WD SHIFT OPERATOR.PDF](#)
[2020 DRAFT WD UTILITY OPERATOR.PDF](#)

- 3. REPORTS This item is for various public entity representatives to provide general information to the Council and public. No action will be taken.**

- 3.1. Reports by City Staff, City Council and the Mayor, including but not limited to monthly statistical reports by city departments.

4. PRESENTATIONS

- 4.1. (For possible action) Presentation and acceptance of the renewal proposal from Nevada Public Agency Insurance Pool and approval for payment from fiscal year 2020-2021 funds.

Category Presentation

Documents:

[STAFF REPORT - POOL RENEWAL 2020-2021.PDF](#)
[FY20-21 RENEWAL.PDF](#)

5. STAFF REPORTS

- 5.1. (For possible action) Approval to submit grant application to the Department of Transportation, Federal Railroad Administration in response to the Notice of Funding Opportunity for Consolidated Rail Infrastructure and Safety Improvements

Category Staff Report

- 5.2. Possible Action to canvass the vote from the June 9, 2020 Primary Election per NRS 293C.387.

Category Staff Report

- 5.3. Discussion and Possible Action to retain Atlanta Capital as the City's investment advisory firm; to terminate the City's NVEST account with the State of Nevada; to give authorization to the City manager and finance director to choose a custodial bank; to give authorization to the Mayor to sign investment management and custodial services agreements once approved by the City manager and finance director to be brought back to City Council for ratification.

Documents:

[STAFF REPORT - INVESTMENT AND CUSTODIAL SERVICES.PDF](#)
[INVESTMENT AND CUSTODIAL SERVICES PRESENTATION.PDF](#)

- 5.4. (For possible action) Update on City of Fernley COVID-19 response including City Hall reopening, funding for state and local governments, local business re-opening plans, and local events

Category Staff Report

6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS.

7. PUBLIC FORUM

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Next meeting: July 1, 2020 @ 5:00 pm

ADJOURNMENT

This notice and agenda is being posted before 9:00 a.m., 6/12/2020 in accordance with NRS 241.020 at the following locations: www.cityoffernley.org, <https://notice.nv.gov>; North Lyon County Fire Protection District, 195 E Main Street; Senior Citizen's Center, 1170 W. Newlands Drive; Fernley Post Office 315 E Main Street; and Fernley City Hall, 595 Silver Lace Blvd. To obtain supporting material for this agenda please visit the City of Fernley website at www.cityoffernley.org or contact Kim Swanson, City Clerk, inside City Hall at 595 Silver Lace Blvd, Fernley, NV 89408, email cityclerk@cityoffernley.org or call (775) 784-9830. Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify Fernley City Hall, at least 24 hours in advance at (775) 784-9830 or email cityclerk@cityoffernley.org