

**MINUTES OF THE  
FERNLEY CITY COUNCIL EMERGENCY MEETING**

**MARCH 16, 2020**

Mayor Edgington called the emergency meeting to order at 5:04 pm at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV

**1. INTRODUCTORY ITEMS**

**1.1. Roll Call**

**Present:** Mayor Roy Edgington, Councilman Ray Lacy, Councilman Albert Torres, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shellie Severa. City Manager Daphne Hooper, Deputy City Attorney Brent Kolvet, Public Works Director Dave Whalen, City Treasurer Denise Lewis, Planning Director Tim Thompson, City Clerk Kim Swanson, City Attorney Brandi Jensen, Building Official Shawn Keating, Assistant to the City Manager Colleen Unterbrink, Deputy Public Works Director Barry Williams.

**1.2. Public Forum**

There was none.

**1.3. (For Possible Action) Approval of the Agenda**

**Motion:** MOVE TO APPROVE THE AGENDA AS SUBMITTED, **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilman Ray Lacy. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shellie Severa.

**2. STAFF REPORTS**

**2.1. Discussion and possible action to declare State of Emergency for the City of Fernley and all other matters properly related thereto.**

City Manager Hooper explained the governor has declared a State of Emergency. She further explained Lyon County has also declared a State of Emergency. She asked City Council to declare a State of Emergency. She explained the COVID-19 is present in the state of Nevada and precautions are being taken to keep people safe and reduce the spread as much as possible. She explained some immediate decisions may need to be made to keep the City moving forward. She stated Resolution 20-006 includes determining what essential functions are needed. City Manager Hooper explained City Hall will remain open but encouraged the community to take care of what they could over the phone and through email to prevent exposure. She stated staffing levels, services and potential pay will all need to be determined. She asked City Council to have authority to make determinations over utility bill payments, to close City Hall if needed, and anything else that comes up. City Manager Hooper explained staff is trying to manage this pandemic on a day by day basis to keep the community going.

Councilman Torres inquired if employees are able to work from home. City Manager Hooper responded she is asking employees to coordinate through her office and Human Resources. She stated it is on a case by case basis

Councilman Lacy inquired if employees with children could work from home without the loss of any pay. City Manager Hooper responded she is working with all employees. She stated the intent is to award Administrative leave pay.

Councilwoman McKay stated she respected staff for acting in such a quick manner. She felt it was a wise move to take care of the citizens.

Councilwoman Severa, inquired how many staff members will be impacted. City Manager Hooper responded there are 65 employees, and she is still evaluating situations and identifying critical issues.

Mayor Edgington stated if Lyon County needs help, he wants to be able to send them whatever help they need. He explained during this time the City Manager can approve expenditures over \$25,000 if needed.

City Manager Hooper stated it was important for the City to monitor our budgets. She stated businesses may close and revenue streams may be affected. She will continue with Budget Meetings scheduled for the first week in April.

City Attorney Jensen pointed out for Open Meeting Law that the City has met the statutory requirements for holding an Emergency Meeting.

**Motion:** MOVE TO APPROVE RESOLUTION 20-006 TO DECLARING A LOCAL STATE OF EMERGENCY FOR THE CITY OF FERNLEY, **Action:** Approve, **Moved by** Councilman Albert Torres, **Seconded by** Councilman Ray Lacy. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shellie Severa.

### 3. PUBLIC FORUM


Jamie Pop, Fernley Chamber of Commerce, reported the Gala has been cancelled and the upcoming luncheon and Ambassadors Meetings will be cancelled until further notice.

### ADJOURNMENT

There being no further business to come before it, the Fernley City Council meeting adjourned at 4:51 pm.

Approved by the Fernley City Council on April 1, 2020 by a vote of:

AYES: 5      NAYS: 0      ABSTENTIONS: 0      ABSENT: 0

  
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**ATTEST: City Clerk Kim Swanson**

  
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**Mayor Roy Edgington**