

**MINUTES OF THE  
FERNLEY CITY COUNCIL MEETING**

**OCTOBER 07, 2020**

Mayor Edgington called the meeting to order at 5:00 pm at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV.

Mayor Edgington explained this meeting was broadcasted by Zoom. He explained how to access Zoom and how to ask questions during the appropriate time.

**1. INTRODUCTORY ITEMS**

**1.1. Roll Call**

**Present:** Mayor Roy Edgington, Councilman Ray Lacy, Councilman Albert Torres, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shellie Severa, City Manager Daphne Hooper, City Attorney Brandi Jensen, Deputy City Attorney Brent Kolvet, City Engineer Derek Starkey, Deputy City Treasurer Thomas Lukas, Planning Director Tim Thompson, Assistant Planner Olivia John, Building Official Shawn Keating, Public Works Director Dave Whalen, City Clerk Kim Swanson, Deputy City Clerk Brenda Gosser, Administrative Specialist April Homme.

**1.2. Public Forum**

There was none.

**1.3. (For Possible Action) Approval of the Agenda**

City Manager Daphne Hooper requested Capitol Partners Item 3 Reports be heard first.

**Motion:** MOVE TO APPROVE THE AGENDA AS SUBMITTED, **Action:** Approve, **Moved by** Councilman Stan Lau. **Seconded by** Councilman Ray Lacy, **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Albert Torres,

Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shellie Severa.

## **2. CONSENT AGENDA:**

**2.1. (For Possible Action) Approval of Voucher Report.**

**2.2. (Possible Action) Approval of Minutes from September 2nd**

**2.3. (For Possible Action) Approval of Business Licenses**

**2.4. Possible action to approve a contract with Shaw Engineering to update the City's Sewer Master Plan in an amount not to exceed \$133,500.**

**2.5. Possible Action to award a Contract for Construction for the FY 19/20 Villa Way/ Radon Court Sewer Main Replacement Construction, Sierra Nevada Construction, Inc. in an amount not to exceed \$329,007.00, plus a 10% contingency of \$32,900 for a Total of \$361,907.**

**2.6. For Possible Action to Approve the contract with OpenGov for the CARES Act Portal software subscription, in an amount not to exceed \$29,654.00 utilizing the CARES Act funding.**

**2.7. Possible Action to Approve the Will-Serve for Fernley Methodist Church addition of .12 ERC's for Water and .35 ERC's for Sewer for Lyon County Parcel 020-031-17 located at 70 West Street, Fernley, NV.**

**2.8. Possible Action to Approve the Will-Serve for Polyglass addition of .29 ERC's for Water and .65 ERC's for Sewer for Lyon County Parcel 021-261-06 located at 150 Lyon Drive, Fernley, NV.**

**2.9. Possible Action to Award two (2) Contracts for Engineering Services for the Shadow Lane Reconstruction Project (US-50A/95A to SR 828), to: NCE, in an amount not to exceed \$591,430 and to Lumos and Associates, Inc., in an amount not to exceed \$34,200.**

**2.10. (For Possible Action): A. Possible action regarding a reorganization plan for General Fund divisions within Public Works and approval of job description for General Services Field Superintendent. B. Possible action to approve reclassification of employee Ray Lowrey from Parks/Facilities Foreman to General Services Field Superintendent.**

Mayor Edgington requested the City's Sewer Master Plan contract identify current and potential future problems; and a rough estimate to fix future and existing issues.

**Motion:** MOVE TO APPROVE THE CONSENT AGENDA **Action:** Approve, **Moved by** Councilwoman Stan Lau. **Seconded by** Councilwoman Fran McKay. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). ). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shellie Severa.

**3. REPORTS** This item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

**3.1. Reports by City Staff, City Council and the Mayor, including but not limited to monthly statistical reports by city departments.**

**3.2. State of Nevada Legislative Update**

Mayor Edgington read the monthly stats from the Lyon County Sheriff's Department.

City Clerk Swanson informed Mayor Edgington that the Fire Chief dropped off the 3<sup>rd</sup> quarter report.

Mayor Edgington requested the Fire Chief provide the 3<sup>rd</sup> quarter report to the public via zoom at the next council meeting.

Nick Vanderpool with Capitol Partners provided the State of Nevada Legislative updates. He included in his report that a meeting with the Bureau of Reclamation was requested and he will advise the City of the date scheduled.

City Manager Hooper provided updates on Spooktacular. She reported the Governor released new directives, including the increase of group gatherings to 250 people and allowing sporting events such as tournaments effective October 24<sup>th</sup>. She stated that all events must submit a safety plan to the city which will be forwarded to the state for approval. She also noted that the interim finance committee is scheduled to meet Friday October 9<sup>th</sup> at 9:00 am and that the Nevada League of Cities will be discussing the Cares Act Funding. City Manager Hooper provided an update on construction at City Hall and reported the EIS for the Truckee Canal has been published in the Federal Register. She stated that meetings will be scheduled with the City Water Team, Council, and Federal Delegates prior to meeting with the Commissioner.

City Clerk Kim Swanson reported on early voting dates, times and the additional ways to cast your ballot. She reported that in person voting will be at City Hall and additional information could be found on the city website at [cityoffernley.org](http://cityoffernley.org)

Deputy Finance Director Thomas Lukas stated the auditors were in-house last week. He mentioned all departments participated and provided documents requested. He reported that the audit went very well.

Councilman Ray Lacy mentioned NHP will be moving their location to the Raley's shopping center.

Councilwoman Fran McKay reported on the success of the Swales cleanup and thanked the citizens that volunteered.

Mayor Edgington thanked the 45 volunteers and 5 people from BLM who helped with Swales cleanup. He requested patience during zoom meetings, City Hall construction, and 95A construction. He thanked staff for their hard work during this time.

#### **4. STAFF REPORTS**

**4.1 For Possible Action Discussion and Possible Action to amend the eligibility criteria for the COVID-19 Small Business Economic Assistance Program to allow for applicants who have received prior federal or state COVID-19 assistance to qualify with the provision that the business may not “double dip” by using other COVID-19 economic financial assistance and the Grant received by the City for the same expenses.**

City Manager Hooper provided a report and update on the Cares ACT Funding and the expanded eligibility.

Councilwoman Severa suggested the City simplify the applications and consider businesses that have already received funding to be eligible to reapply for additional funds.

City Manager Hooper stated this was a great suggestion, however part of the challenge with the first fund disbursement was that businesses who applied had difficulties providing the backup receipts and it may be difficult for them to provide documentation for additional funds.

#### **Break 5:40 – 5:55**

**Motion:** MOVE TO AMEND THE ELIGIBILITY CRITERIA FOR THE COVID-19 SMALL BUSINESS ECONOMIC ASSISTANCE PROGRAM TO ALLOW FOR APPLICANTS WHO HAVE RECEIVED PRIOR FEDERAL, STATE OR LOCAL COVID-19 ASSISTANCE TO QUALIFY WITH THE PROVISION THAT THE BUSINESS MAY NOT “DOUBLE DIP” BY USING OTHER COVID-19 ECONOMIC FINANCIAL ASSISTANCE

AND THE GRANT RECEIVED BY THE CITY FOR THE SAME EXPENSES, THIS MAY INCLUDE THOSE FERNLEY SMALL BUSINESSES THAT MAY HAVE ALREADY RECEIVED THE CITY OF FERNLEY COVID-19 GRANT AWARDS. **Action:** Approve, **Moved by** Councilman Albert Torres. **Seconded by** Councilwoman Shellie Severa. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shellie Severa.

City Manager Hooper added COVID testing will be offered Thursday October 8<sup>th</sup> from 4:00 pm to 6:00 pm at Fernley High School. She thanked everyone for their patience during zoom meetings.

Mayor Edgington encouraged COVID testing and commented on its importance.

#### 5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS.

There was none.

#### 6. PUBLIC FORUM

Brad Gibbs, Fernley resident commented via zoom requesting that the Council reconsider the previously approved ZMA20003 Vertex Fund 1 LLC.

#### ADJOURNMENT

There being no further business to come before it, the Fernley City Council meeting adjourned at 6:09 pm.

Approved by the Fernley City Council on November 04 , 2020 by a vote of:

AYES: 5      NAYS: 0      ABSTENTIONS: 0      ABSENT: 0

  
\_\_\_\_\_  
**ATTEST: City Clerk Kim Swanson**

  
\_\_\_\_\_  
**Mayor Roy Edgington**