

MINUTES OF THE
CITY OF FERNLEY
ARTS AND CULTURE COMMISSION
November 23, 2010

Chairman Claussen called the meeting to order at 4:09 pm at the Fernley City Hall, 595 Silver Lace Blvd., Fernley, NV. Present were Chairman Larry Claussen, and Commissioners: Nancy Campbell, Dinah Eilrich, Fran McKay and Nick Pasto. Commissioners Sue Alexander and Regina Kay Brush were absent. Also present was Technical Specialist Dina Lindeck Rudy.

4:00 pm Open Meeting & Pledge of Allegiance

1. Roll Call.

2. *Public Input: No public input.

3. Approval of Minutes: 8/25/10; 9/24/10; 10/28/10: Commissioner Eilrich MOVED TO APPROVE THE MINUTES FOR 9/24/10 AND 10/28/10.

Commissioner Campbell seconded. Motion carried 5-0-2.

Commissioner Eilrich MOVED TO APPROVE THE MINUTES FOR 8/25/10.

Commissioner Campbell seconded. Motion carried 4-1-2. Commissioner Pasto abstained.

4. *Reports:

(a) Commissioner Reports & Announcements: Chairman Claussen announced that he would be resigning from the Commission after the December meeting because his family is moving out of state. He thanked the Commissioners for the opportunity to serve on the commission and all the work they do for the community.

The Commission addressed item 5.

(b) Treasurer's Report: No report at this time

(c) City Staff Reports: No report at this time.

The Commission addressed item 6.

5. Discussion and Possible Action on Application for Support from Mary Noriega and the upcoming Nutcracker Play.

Chairman Claussen stated that Ms. Noriega was contacted and asked to appear before the Commission to explain the history of the Nutcracker play and what the goals are for this year. He stated that Ms. Noriega filled out an application for support. Ms. Noriega was not present at the meeting. Chairman Claussen stated the Commission can either take action on the item or move on.

Commissioner Pasto inquired about the Commission's participation in the past. Chairman Claussen stated in the previous years the Commission provided assistance with advertisements, as well as production and replication of her collateral materials for the event. He stated this year the request was for monetary support; however, no other information was provided.

After a brief discussion the consensus of the Commission was to table the item and move on to the next item.

The Commission addressed items 4 (b) and (c).

6. Discussion and Possible Action on Application for Support from Fran McKay and the upcoming Christmas Parade. Chairman Claussen stated that Commissioner McKay will present the item. However, if the Commission decides to take action on the item, Commissioner McKay would abstain from the vote. Fran McKay stated the Chamber of Commerce was asking the Commission for help with the toys that are handed out to the children every year. Commissioner Pasto inquired if the Commission would be recognized as a sponsor. Ms. McKay stated they would be. After a brief discussion, Commissioner Eilrich MOVED TO SUPPORT FRAN MCKAY AND THE UPCOMING CHRISTMAS PARADE WITH A DONATION IN THE AMOUNT OF THREE HUNDRED DOLLARS AND IN RETURN RECOGNITION OF THE COMMISSION AS A SPONSER.

Commissioner Campbell seconded. Motion carried 4-1-2. Commissioner McKay abstained.

7. Discussion on Possible Action on the Annual Festival of the Trees, including event dates, times, activities, budget and other matters properly related thereto: Commissioner Eilrich informed the Commission that Shannon, Lisa, Nancy, and herself met on November 16th to discuss the event. Office Assistant Shannon Weltzin stated she provided each Commissioner with a draft

letter, which described the specifications and guidelines for the trees. In addition, she provided a sample entry form, which included the tree donor's information. Ms. Weltzin stated she needed direction from the Commission on the delivery date for the trees and the plans for the two Saturday events.

Chairman Claussen stated he has two entertainment groups confirmed for the December 11th event. In addition, he has one entertainment group interested in performing for the December 4th event. He stated he has contacted the area school teachers to see if their students would be interested in performing at one or both of the events.

The Commission discussed having the December 11th event in conjunction with the Chamber of Commerce Christmas parade. Commissioner McKay reminded the Commission that December 11th was also the day of the Nutcracker. She stated the performance times would be 1:00 pm and 6:00 pm. She stated the Christmas parade would start at 5:00 pm and be over by 6:00 pm. Commissioner McKay stated that Santa Claus would be at the Firehouse at 6:15 pm.

The consensus of the Commission was the delivery of trees would start on December 1st during normal City Hall business hours. In addition to refreshments and entertainment, the Saturday December 4th event would be from 3:00 pm to 7:00 pm., and the Saturday December 11th event would be from 10:00 am to 2:00 pm. After a brief discussion, Commissioner Campbell MOVED THAT THE FESTIVAL OF TREES HAS AN OPENING RECEPTION WITH CAROLERS , SANTA AND MRS. CLAUS, ON SATURDAY THE 4TH FROM 3:00 PM TO 7:00 PM; THE FESTIVAL OF TREES WILL RUN THROUGH THE FOLLOWING WEEK WITH THE CLOSING BIDS ON SATURDAY 11TH 10:00 AM TO 2:00 PM WITH TWO PERFORMANCES FROM COMMUNITY GROUPS. Commissioner Eilrich seconded. Commissioner Pasto advised the Commission that the event actually will begin on December 1st, which is a Wednesday, and open to the community during regular business hours. Commissioner Campbell amended the motion to include DECEMBER 1ST, 2ND, 3RD AS DECORATING DAYS. Commissioner Eilrich seconded. Motion carried 5-0-2.

Chairman Claussen requested a motion on the budget for the event. After a brief discussion, Commissioner Campbell MOVED THAT \$200.00 FOR REFRESHMENTS, AND NOT TO EXCEED \$200.00. Commissioner Pasto seconded. Motion carried 5-0-2. After a brief discussion, the Commission decided Ms. Weltzin would purchase the supplies for the event.

8. *Future Agenda Items:

After a brief discussion, the Commission decided to postpone the December 2010 meeting. Commissioner Pasto MOVED TO CANCEL THE DECEMBER MEETING AND SCHEDULE A MEETING FOR JANUARY 4, 2011.

Commissioner McKay seconded. Motion carried 5-0-2.

9. Adjournment.

There being no further business to come before it, the meeting adjourned at 5:02 PM. Approved by the Fernley Arts & Culture Commission on 01/04/11, by a vote of:

AYES: 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 1

Deputy Chairperson, Dinah Eilrich

Attest: Dina Lindeck Rudy
Technical Specialist II-Staff Liaison