LETTER OF TRANSMITTAL

TO: Chris Good, City Manager	**DATE: 04/03/2013**
Daphne Hooper, HR Director	**FROM: Shari L. Whalen, P.E.**
	RE: Parks-Facilities Special Revenue Fund Budget

- This is the first year of the Parks-Facilities Special Revenue Fund Budget.
- Revenue for this budget will come from fees generated from the reservation of the City's parks and facilities.
- Staff has estimated that about $10,000.00 will be generated this year; Staff anticipates that this balance will rollover to the next year but a portion may be spent.
- This fund will be used to make unexpected purchases equipment, or to construct projects in the City's parks and facilities.

Budget Summary for Parks

Salaries and Wages		
Benefits and Taxes		
Operating Expenditures	Non-Personnel	
Capital Outlay		
Total Request		$10,000.00

COPY TO: _____

RECEIVED / DATE: _____

City of Fernley-Public Works Department
595 Silver Lace Blvd Fernley NV 89408
775-784-9910 fax 775-784-9966

PARKS & FACILITIES FUND OPERATING BUDGET REQUEST			
Account Number	**Account Title**	FY 2013-2014 Budget	Comments
NEW	Parks & Facilities Fund		
100-***-322	Prof Serv-Other		
100-***-410	Utility Srv Interfund str swr		
100-***-412	Utility Service-Refuse		
100-***-420	Contract Services		
100-***-428	Contract Svc - Electrical		
100-***-430	Service-Repair and Maint.		
100-***-550	Printing and Postage		
100-***-580	Travel and Training		
100-***-600	General Supplies	$10,000	Future Parks & Facilities projects
100-***-601	Office Supplies		
100-***-605	Minor Equipment		
100-***-614	Plant-Shop Maint. Supplies		
100-***-616	Safety Supplies		
100-***-622	Electricity		
100-***-623	Propane		
100-***-625	Bulk Diesel		
100-***-626	Gasoline		
		$10,000	