

JF McCullar, Chairman  
Jacqueline LaVoie, Vice-Chair  
Thomas Burrous, Board Member  
Sherryl Wheeler, Board Member  
Sharon Holley, Board Member

**FERNLEY SENIOR CITIZEN  
ADVISORY COMMITTEE  
MEETING AGENDA**

Fernley City Hall  
595 Silver Lace Blvd. • Fernley, NV 89408  
Phone: (775) 784-9830 • Fax (775) 784-9839

**FSCAC Meeting Date: November 10, 2021  
9:00 AM**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89815104813>

One tap mobile: 13462487799

Telephone: 1 669 900 9128

Webinar ID: 898 1510 4813

International numbers available: <https://us02web.zoom.us/u/kbfo9ccuoV>

*The Chairman reserves the right to hear agenda items out of order, combine two or more agenda items for consideration, or remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted.*

Time Certain: Time certain designates a definite time for the start time of that item. The time certain item may NOT begin earlier than the designated time certain. It may begin later than the designated time, but not earlier.

**10:00 a.m. OPEN MEETING – PLEDGE OF ALLEGIANCE**

**Chairman's statement:** "To avoid meeting disruptions, please place cell phones in the silent mode or turn them off during the meeting. Thank you for your understanding."

**1. INTRODUCTORY ITEMS**

**1.1. Roll Call**

**1.2. Public Forum**

This is the portion of the meeting devoted to the Public. The Public may comment on any matter that is not specifically included on the agenda as an action item. Items not included on this agenda cannot be acted upon other than to place them on a future agenda. If you wish to comment you can do so in person at the meeting or use the Raise your Hand feature in Zoom (\*9 if you are participating via phone). Public comments are limited to three (3) minutes, please avoid repetition. The Chair may, at his discretion, hold comments until the second Public Forum at the end of the meeting. Public Comments submitted prior to 4:00 pm the day of the meeting will be provided to Committee Members and added to the record but will not be read during the live meeting. Any public input received after 4 pm

the day of the meeting will be included in the record but may not reach Committee Members before action is taken.

1.3. (For Possible Action) Approval Of The Agenda

1.4. (Possible Action) Approval of Minutes

Documents:

[2021.10.27 FSCAC MINUTES.PDF](#)

2. (For Possible Action) Discussion and Possible Action to Amend Resolution #21-011 By-Laws for the Senior Citizen Advisory Committee

3. Presentation, discussion and possible action on the goals, mission & vision of the City of Fernley Senior Citizen Advisory Committee including, but not limited to the following topics:

This is a workshop presentation/discussion and action may be taken by the Senior Citizen Advisory Committee at this meeting related to any of the items presented or discussed:

- A. Lyon County Human Services, Senior Services Division presentation.
- B. Possible Senior Citizen Advisory Committee Projects & Ideas - What are other SCAC doing?
- C. SWOT Analysis
- D. Goals, mission and vision for the Senior Citizen Advisory Committee.

4. Address request(s) for future agenda items

5. Public Forum

This is the portion of the meeting devoted to the Public. The Public may comment on any matter that is not specifically included on the agenda as an action item. Items not included on this agenda cannot be acted upon other than to place them on a future agenda. If you wish to comment you can do so in person at the meeting or use the Raise your Hand feature in Zoom (\*9 if you are participating via phone). Public comments are limited to three (3) minutes, please avoid repetition. The Chair may, at his discretion, hold comments until the second Public Forum at the end of the meeting. Public Comments submitted prior to 4:00 pm the day of the meeting will be provided to Committee Members and added to the record but will not be read during the live meeting. Any public input received after 4 pm the day of the meeting will be included in the record but may not reach Committee Members before action is taken.

## **ADJOURNMENT.**

This notice and agenda is being posted before 9:00 a.m., 11/05/2021 in accordance with NRS 241.020 at the following locations: [www.cityoffernley.org](http://www.cityoffernley.org), <https://notice.nv.gov>; North Lyon County Fire Protection District, Lyon County Human Services 105 Lois Lane; Fernley Swimming Pool 300 Cottonwood Lane; Fernley Post Office 315 E Main Street; and Fernley City Hall, 595 Silver Lace Blvd. To obtain supporting material for this agenda please visit the City of Fernley website at [www.cityoffernley.org](http://www.cityoffernley.org) or contact Kim Swanson, City Clerk, inside City Hall at 595 Silver Lace Blvd, Fernley, NV 89408, email [cityclerk@cityoffernley.org](mailto:cityclerk@cityoffernley.org) or call (775) 784-9830. Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify Fernley City Hall, at least 24 hours in advance at (775) 784-9830 or email [cityclerk@cityoffernley.org](mailto:cityclerk@cityoffernley.org)

# Fernley Senior Citizen Advisory Committee

## Meeting Minutes

October 27, 2021

JF McCullar called the meeting to order at 10:02 AM.

### 1. INTRODUCTORY ITEMS

#### 1.1. Roll Call

**Present:** Committee Member JF McCullar, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler, Committee Member Tom Burrous, City Council Liaison Albert Torres, Assistant to the City Manager Trisha Conner, City Attorney Brandi Jensen, Deputy City Attorney Aaron Mouritsen, City Clerk Kim Swanson, Deputy City Clerk Brenda Gosser

#### 1.2. Public Forum

There were none.

#### 1.3. (For Possible Action) Approval of The Agenda

**Motion:** MOVE TO APPROVE THE AGENDA, **Action:** Approve, **Moved by** Committee Member Sharon Holley, **Seconded by** Committee Member Jacqueline LaVoie, **Vote:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Committee Member JF McCullar, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler.

### 2. (For Possible Action): Possible Action to Elect Committee Officers - Chairperson and Vice Chairperson

Assistant to the City Manager Trisha Conner provided an overview of the duties for the Chair and Vicechair.

**Motion:** MOVE TO ELECT JF MCCULLAR AS CHAIRPERSON OF THE FERNLEY SENIOR CITIZEN ADVISORY COMMITTEE. **Action:** Approve, **Moved by** Jacqueline LaVoie, **Seconded by** Sharon Holley **Vote:** Motion carried by vote (**summary:** Yes = 5).

**Yes:** Committee Member JF McCullar, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler.

**Motion:** MOVE TO ELECT JACQUELINE LAVOIE AS VICE CHAIRPERSON OF THE FERNLEY SENIOR CITIZEN ADVISORY COMMITTEE. **Action:** Approve, **Moved by** Committee Member Sharon Holley, **Seconded by** Committee Member Tom Burrous **Vote:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Committee Member JF McCullar, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler.

### **3. (For Possible Action) Discussion and Possible Adoption of Resolution #21-011 By-Laws for the Senior Citizen Advisory Committee**

Assistant to the City Manager Trisha Conner provided an overview of Resolution #21-011. She stated a few changes will need to be made:

Article 2, Section 1 – “A Committee election shall be held” needs to be taken out, as this item is already addressed in Article 3.

Article 2, Section 4 – Staff would like this part to read “Committee members shall serve a maximum of 2 full terms consecutively or non-consecutively.”

**Motion:** MOVE TO APPROVE STAFF’S RECOMMENDATIONS FOR THE CHANGING OF ARTICLE 2, DROPPING SUBSECTION A, STRIKING “A COMMITTEE ELECTION SHOULD BE HELD”, AND SECTION 4 WITH THE ADDITION OF THE WORD “FULL”, SO THAT IT STATES “A COMMITTEE MEMBER SHALL SERVE A MAXIMUM OF 2 FULL TERMS CONSECUTIVELY AND NON-CONSECUTIVELY. **Action:** Approve, **Moved by** Committee Member Tom Burrous, **Seconded by** Committee Member Sharon Wheeler **Vote:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Committee Member JF McCullar, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler.

**Motion:** MOVE TO ADOPT RESOLUTION #21-011 BY-LAWS FOR THE SENIOR CITIZEN ADVISORY COMMITTEE WITH THE AMENDED CHANGES. **Action:** Approve,

**Moved by** Committee Member Tim Burrous, **Seconded by** Committee Member Sharon Holley **Vote:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Committee Member JF McCullar, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler.

#### **4. Presentation by City Attorney regarding Open Meeting Law - No Action**

Deputy City Attorney Aaron Mouritsen presented this item.

#### **5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS:**

The committee discussed holding a workshop to discuss the intent of the committee.

Tom Burrous requested a copy of the goals from the other Senior Citizen's Advisory Committees in the area.

**Motion:** MOVE TO HOLD A WORKSHOP ON NOVEMBER 12, 2021, AT 9:00 AM-12:00 PM AS AN INFORMAL MEETING THAT THE PUBLIC IS INVITED TO ATTEND. **Action:** Approve, **Moved by** Committee Member Sharon Holley, **Seconded by** Committee Member Tom Burrous **Vote:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Committee Member JF McCullar, Committee Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler.

Item was opened for further consideration. After a brief discussion of dates, it was decided that the workshop date will be held on Friday, November 10, 2021, from 9:00 AM – 12:00 PM

**Motion:** MOVE TO HOLD A WORKSHOP ON NOVEMBER 10, 2021, AT 9:00 AM-12:00 PM AS AN INFORMAL MEETING THAT THE PUBLIC IS INVITED TO ATTEND. **Action:** Approve, **Moved by** Committee Member Tom Burrous, **Seconded by** Committee Member Sherryl Wheeler **Vote:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Motion carried by vote (**summary:** Yes = 5). **Yes:** Committee Member JF McCullar, Committee

Member Jacqueline LaVoie, Committee Member Sharon Holley, Committee Member Sherryl Wheeler.

**6. PUBLIC FORUM**

There were none.

There being no further business to come before it, the Fernley Senior Citizen Advisory Committee meeting adjourned at 10:56 pm.

Approved by the Fernley Senior Citizen Advisory Committee on November 10, 2021, by a vote of:

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

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Chair JF McCullar

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ATTEST: