

**Minutes of the
Fernley City Council Meeting
September 1, 2021**

Mayor Roy Edgington called the meeting to order at 5:00 pm at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV.

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: Mayor Roy Edgington, Councilman Ray Lacy, Councilman Albert Torres, Councilman Stan Lau, Councilwoman Felicity Zoberski, Councilwoman Fran McKay, City Manager Daphne Hooper, Deputy City Manager Michael Toombs, Assistant to the City Manager Colleen Unterbrink, Administrative Specialist III Trish Conner, Human Resources Manager Shannon McKnight, City Attorney Brandi Jensen, City Engineer Derek Starkey, Public Works Director Dave Whalen, City Treasurer Denise Lewis, Planning Director Tim Thompson, City Clerk Kim Swanson, Deputy City Clerk Brenda Gosser.

1.2. PUBLIC FORUM

There was none.

Mayor Edgington presented Sargent Michael Zolyniak with a plaque for his dedication and work in the City of Fernley; Mayor and Council wished him good luck in his retirement.

Recess 5:07 - 5:17 pm

1.3. (For Possible Action) Approval of the Agenda

Councilman Torres asked that item 2.13 be moved out of the consent agenda and heard as a regular agenda item to allow for discussion and transparency.

Motion: MOVE TO APPROVE THE AGENDA PLACING ITEM 2.13 AS A REGULAR AGENDA ITEM., **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by**

Councilman Ray Lacy. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilwoman Fran McKay, Councilwoman Felicity Zoberiski, Councilman Stan Lau.

2.13 was discussed at this time.

2. CONSENT AGENDA:

2.1. (Possible Action) Approval Of Voucher Report

2.2. (Possible Action) Approval of Business Licenses

2.3. (Possible Action) Approval of Minutes Special Meeting July 29, 2021, and Meeting August 18, 2021

2.4. (Possible Action) Approval of Liquor License for Carniceria El Pariente LLC

2.5. Possible Action to purchase one (1), Ford F-450 with crane attachment from Corwin Ford for the City of Fernley's Wastewater Department for an amount not to exceed \$87,029.25.

2.6. Possible Action to purchase one (1), Ford F350 4wd pickup truck with utility body from Corwin Ford for the City of Fernley's Water Distribution Department for an amount not to exceed \$46,048.25

2.7. Possible Action to purchase one (1), Ford F350, 4wd pickup truck with utility body from Corwin Ford for the City of Fernley's Streets Department for an amount not to exceed \$46,048.25

2.8. Possible Action to purchase one (1), Ford F350, 4wd pickup truck with utility body from Corwin Ford for the City of Fernley's Parks Department for an amount not to exceed \$46,048.25.

2.9. Possible Action to purchase one (1), ton and a half 4wd 3-yard dump truck from Corwin Ford for the City of Fernley's Water Distribution Department for an amount not to exceed \$61,002.25.

2.10. Possible action to approve a contract with Farr West Engineering for the continued implementation and hosting of the Strategic Asset Management programs (ArcGIS Online and VueWorks) in an amount not to exceed \$50,000.

2.11. Possible action to approve a contract with Shaw Engineering for on-call engineering services.

2.12. Possible Action to Approve a will-serve commitment for Humberto Chable of 1 ERC's for Water and 0 ERC's for Sewer for Lyon County Parcel 021-303-37 located at 955 Jessica Ln., Fernley, NV.

2.13. For Possible Approval of a subrecipient agreement between City of Fernley and Lyon County to use CARES monies for public safety and emergency response personnel salaries and benefits presumed to be substantially dedicated to fighting COVID-19 in the amount not-to-exceed \$320,000.

This item was heard and discussed before the approval of the consent agenda. Councilman Torres asked for clarification on the item, City Manager Daphne Hooper presented the item in detail and answered questions.

Motion: MOVE TO APPROVE THE CONSENT AGENDA., **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilman Ray Lacy. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau.

3. REPORTS This item is for various public entity representatives to provide general information to the Council and public. No action will be taken.

3.1. Reports by City Staff, City Council and the Mayor, including but not limited to monthly statistical reports by city departments.

Fire Chief Nichols reported on response times, fire and medical statistics.

City Manager Hooper reported there is new artwork at City Hall and noted that City Hall would be closed on 9/6 for Labor Day. She stated that the City is accepting applications for the Senior Citizens Advisory Committee through September 10th and requests for proposals from lobbyist firms, through September 24th. City Manager Hooper noted that the September 2021 Community Development Report can be accessed on the City's website. She reported that the City has hired Gavin Henderson as an Associate Engineer and reported that the Fernstock event fundraiser, which the City helped sponsor, was a success. City Manager Hooper stated Assistant to the City Manager Colleen Unterbrink will be leaving and recognized and thanked her for her work and dedication to the City.

Deputy City Manager Michael Toombs reported the Building Department statistics.

Councilman Lacy thanked and congratulated Cody Wagner for his work at the Fernstock event.

Councilwoman McKay stated she attended the League of Cities, she noted that information on cyber security was shared at the meeting.

Councilman Torres stated he also attended the League of Cities. He thanked Colleen Unterbrink for her work at the City.

Councilman Lau thanked Colleen Unterbrink for her hard work.

Councilwoman Zoberski stated she attended the League of Cities, she also thanked Colleen Unterbrink for her work at the City.

Mayor Edgington stated he went to the League of Cities and learned a lot from the meeting.

4. PROCLAMATIONS AND/OR AWARDS OF RECOGNITION

Mayor Edgington presented Chief Nicholl with a proclamation for September 11th to be a day of remembrance and service in honor of first responders.

5. PRESENTATIONS

5.1. Presentation by Nevada State Office, Rural Development, USDA regarding Community Programs.

Sheryl Couch, Community Programs Director for USDA Rural Development, presented this item using attached presentation.

5.2. (For Possible Action): Presentation, discussion, and possible action on the 2021-2022 Community Development Block Grant (CDBG) Program update, priorities and citizen participation process. Public Meeting #2

Assistant to the City Manager Colleen Unterbrink thanked Council for the comments they made and presented this item using the attached presentation. She discussed proposed projects, estimated costs, project beneficiaries and requested additional public input.

Councilwoman McKay suggested concrete picnic tables and stated that she agreed with both proposed projects.

Mayor Edgington asked if a gazebo could be placed at the In Town Park and if the City can look at working on smaller projects.

Councilman Torres stated he likes both projects but leans more towards the restrooms at the Depot project.

Councilwoman Zoberiski asked if assistance could be given to the Food Pantry through these grants.

Councilwoman McKay asked if the projects could be split into smaller ones.

Ms. Unterbrink addressed the questions and provided more information.

Motion: MOVE TO ACCEPT THE ANNUAL CDBG PROGRAM OVERVIEW PRESENTATION, PRIORITIES, AND SUPPORT THE CITIZEN PARTICIPATION PROCESS. **Action:** Approve, **Moved by** Councilman Torres, **Seconded by** Councilman Lau. **Vote:** Motion carried (**summary:** Yes = 5). **Yes:** Councilman Torres, Councilwoman McKay, Councilwoman Zoberiski, Councilman Lau, Councilman Lacy.

Mayor Edgington thanked Colleen Unterbrink for her work and dedication to the City of Fernley.

6. STAFF REPORTS

6.1. (For Possible Action) Discussion and Possible Approval for the contract between the City of Fernley and Sierra Arts Foundation in the amount not to exceed \$30,000.00 for a mural project.

City Manager Hooper introduced the item. Eric Brooks, Artist presented this item using the attached presentation.

Recess 6:40 - 6:48 pm

Mr. Brooks continued with the presentation.

Councilwoman Zoberiski asked if the murals will have any time of coating to preserve them and prevent their destruction.

Councilwoman McKay asked about the time frame for the project.

Mr. Brooks answered questions.

Mayor Edgington read a letter of support from business owner Dan Glass.

Motion: MOVE TO APPROVE THE CONTRACT BETWEEN THE CITY OF FERNLEY AND THE SIERRA ARTS FOUNDATION IN THE AMOUNT NOT TO EXCEED \$30,000.00 FOR THE COORDINATION OF THE FERNLEY MURAL, MUSIC AND MARGARITA FESTIVAL IN FY 2021/2022., **Action:** Approve, **Moved by** Councilwoman McKay, **Seconded by** Councilman Lau. **Vote:** Motion carried (**summary:** Yes = 5). **Yes:** Councilman Torres, Councilwoman McKay, Councilwoman Zoberski, Councilman Lau, Councilman Lacy.

6.2. A. Discussion and Possible Action regarding the City Clerk's past year's performance, and the City Council and Mayor's satisfaction with the City Clerk's employment performance and general performance as the City Clerk. B. Discussion and Possible Action to approve the City Clerk's salary.

Human Resource Manager, Shannon McKnight introduced this item.

City Clerk Kim Swanson thanked Council for allowing her to serve as the City Clerk of the City of Fernley and presented a synopsis of the Department's accomplishments.

Councilman Lacy stated that he's glad to see the Department running really well and appreciated the report.

Motion 1: MOVE TO APPROVE THE CITY CLERK'S EVALUATION. **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilman Ray Lacy. **Vote:** Motion carried (**summary:** Yes = 4, No = 1). **Yes:** Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau, Councilman Ray Lacy. **No:** Councilman Albert Torres.

Motion 2: MOVE TO APPROVE THE CITY CLERK'S INCREASE OF 5% EFFECTIVE SEPTEMBER 4, 2021. **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilman Ray Lacy. **Vote:** Motion carried (**summary:** Yes = 4, No = 1). **Yes:** Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau, Councilman Ray Lacy. **No:** Councilman Albert Torres.

Mayor Edgington congratulated Ms. Swanson on her presentation and thank her for her service to the City of Fernley.

Councilwoman McKay congratulated and thanked Ms. Swanson on the outstanding job she has done with the Department.

6.3. A. Discussion and Possible Action regarding the City Treasurer's past year's performance, and the City Council and Mayor's satisfaction with the City Treasurer's employment performance and general performance as the City Treasurer. B. Discussion and Possible Action to approve the City Treasurer's salary.

Human Resource Manager, Shannon McKnight introduced this item.

City Treasurer Denise Lewis thanked Council for letting her serve in the position of City Treasurer and presented some of her department accomplishments.

Recess 7:14 - 7:18 pm

Mayor Edgington thanked Ms. Lewis for the remarkable job she has done.

Councilwoman McKay commented on the great job Ms. Lewis has done with funding allocations.

Motion 1: MOVE TO APPROVE THE CITY TREASURER'S EVALUATION. **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilman Ray Lacy. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilwoman Fran McKay, Councilwoman Felicity Zoberiski, Councilman Stan Lau, Councilman Ray Lacy, Councilman Albert Torres.

Motion 2: MOVE TO APPROVE THE CITY TREASURER'S INCREASE OF 5% EFFECTIVE SEPTEMBER 4, 2021. **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilwoman Felicity Zoberiski. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilwoman Fran McKay, Councilwoman Felicity Zoberiski, Councilman Stan Lau, Councilman Ray Lacy, Councilman Albert Torres.

6.4. (For possible action) Update on City of Fernley COVID-19 response including City Hall reopening, funding for state and local governments, local business re-opening plans, and local events.

City Manager Hooper presented this item.

7. ITEMS REQUESTED BY MAYOR OR CITY COUNCIL MEMBERS:

These items will be discussed by Mayor and City Council to possibly be placed on a future agenda.

7.1. Discussion and possible action regarding a future agenda item pertaining to using City of Fernley staff to help Lyon County in emergency conservation efforts. (Mayor Edgington's request)

Mayor Edgington stated he would like an item agendaized to be able to provide help to Lyon County when needed.

Mayor Edgington asked City Council members if they agreed to bring this back as part of the updated Emergency Planning Plan, with an understanding that if an emergency arises before then, the City can still provide help. There were no objections.

7.2. Discussion and possible action regarding a future agenda item that would address a land swap for the motorcycle track. (Mayor Edgington's request)

Mayor Edgington stated he would like to explore the possibility of keeping the race track going and include it as part of the City's park program. He stated that the owners of the property are willing to look into a possible land swap.

City Attorney Brandi Jensen stated that research would have to be done, but it would be difficult to justify it as a public purpose. She stated that there could be other ways this can be approached.

Motion: MOVE TO HAVE A FUTURE AGENDA ITEM TO DISCUSS A LAND SWAP WITH THE MOTORCYCLE CLUB. **Action:** Approve, **Moved by** Councilwoman Fran McKay, **Seconded by** Councilwoman Felicity Zoberski. Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau, Councilman Ray Lacy, Councilman Albert Torres.

7.3. Discussion and possible action regarding a future agenda item relating to the length of presentations during city meetings. (Councilman Lacy's request)

Councilman Lacy stated that he would like to limit the amount of time during presentations to an hour, otherwise the presentation be converted to a workshop.

City Attorney Jensen stated that there is a Resolution for the agenda process which states that non-staff related presentations be limited to 10 minutes.

Councilman Torres stated that converting the presentations into workshops would require an additional meeting with additional staff time, which would not be fiscally responsible.

Motion: MOVE RESCIND THE REQUEST FOR FUTURE AGENDA ITEM. **Action:** Approve, **Moved by** Councilman Ray Lacy, **Seconded by** Councilman Albert Torres. Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau, Councilman Ray Lacy, Councilman Albert Torres.

8. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS.

There was none.

9. PUBLIC FORUM

Tammy Dittman, resident, stated her frustration at the City considering taking the motorcycle park into the City's Parks Program. Mayor Edgington requested to speak with Ms. Dittman after the meeting.

There being no further business to come before it, the Fernley City Council meeting adjourned at 7:47 pm.

Approved by the Fernley City Council on September 15, 2021, by a vote of:

AYES: 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0



ATTEST: City Clerk Kim Swanson



Mayor Roy Edgington